

Contact

Tehran
00989120030319 (Home)
majid.sepehri65@gmail.com

www.linkedin.com/in/majidsepehri
(LinkedIn)

Top Skills

Legal Assistance
Contract Law
Business Strategy

Languages

Persian (Native or Bilingual)
Arabic (Limited Working)
English (Full Professional)
Turkish (Professional Working)

Certifications

Drafting skills of complicated industrial contracts
Advanced Arbitration
(Commencement of Arbitration)
Advanced Arbitration (The Arbitral Proceedings)
How to be a good coach as a manager (Mentoring & Coaching)

Majid Sepehri

Business Advisor
Tehran County, Tehran Province, Iran

Summary

Corporate Law, contracts in downstream, Dividend Claims, International Contracts, Oil, Gas & Petrochemical Law, Industrial & commercial Contract Law, Educational Immigration, Cryptocurrencies & blockchain legal regulation, Electronic Payments Law

Experience

Center for Lawyers & Official Experts
Lawyer
July 2022 - Present (3 years 4 months)
Tehran, Tehran, Iran

فلای تودی | Fly Today
Contracts & Legal affairs manager
September 2022 - Present (3 years 2 months)
Tehran County, Tehran, Iran

Flytoday is the biggest and the best travel service provider, such as ticket, hotel, insurance, visa and etc

Padide Honamic
5 years

Ceo & Board member
December 2022 - March 2025 (2 years 4 months)
Tehran, Tehran Province, Iran

Board Member
April 2020 - December 2022 (2 years 9 months)
Tehran, Iran

Faculty of Arts and Architecture / Islamic Azad University, South Tehran Branch
University Lecturer
September 2023 - January 2025 (1 year 5 months)

Tehran Province, Iran

Esfahan Steel Company

Legal member of Trading commission

January 2024 - December 2024 (1 year)

Iran

NMPC

Contracts & Legal affairs Director

March 2021 - December 2022 (1 year 10 months)

Tehran, Iran

- Proactively manage legal issues in all areas of business by legal advice and guidance.
- Coordinate with other managers for legal consultation and strategic direction.
- Manage and oversee the company's contracts to make sure that it is in the company's interests.
- Negotiate contracts of the company.
- Prepare reports for presentation in board meetings and shareholders meetings.
- Handle lawsuits of the company and studying lawsuits filed by an individual or other business and find appropriate methods to save and ensure minimum loss to the company.
- Liaise with relevant Government offices and other competent authorities if necessary.
- Provide on-going regulatory compliance with regulatory policies.

DDK

liquidator board member

July 2018 - November 2022 (4 years 5 months)

Iran

SATA investment company

6 years

Head Of Legal Affairs

April 2020 - March 2021 (1 year)

Tehran

Legal & Claims senior Expert

April 2016 - April 2020 (4 years 1 month)

Tehran, Iran

- Drafts and reviews agreements and documents assuring that respective legal policies and strategies followed.
- Provide legal advice and consultation on legal and compliance matters to ensure adherence to company policies as well as Iran laws and regulations.
- Leads or assists with the resolution of contractual disputes.
- Considering key legal topics including liability, indemnities, intellectual property, data protection, and standard form of contracts.
- Thorough investigation and research regarding all delegated matters and submission of legal opinion in line with internal and binding policies and regulations.
- Draft minutes, control, and submit the company's formal changes
- Attending a meeting incapacity of a legal representative with various internal and external parties and providing legal analysis, drafting legal documents, and minutes.
- Preparing, drafting, and reviewing various types of legal letters and similar documents including notices, warnings, revocation/termination, declarations, etc.
- Monitors contract expiration or renewal dates and ensure archives, systems and database are well maintained and organized.
- Assisting the Legal team in various referred matters.

Legal & Claims Expert

April 2015 - April 2016 (1 year 1 month)

Tehran Province, Iran

Claims & contracts

Asanapply

Legal & academic advisor

2013 - 2019 (6 years)

My responsibilities in Asanapply include advise and guide some peoples that who want continue studying in overseas

Tirazis (TIALI) International Trade, Arbitration & Domestic legal services

Legal Advisor

May 2016 - December 2017 (1 year 8 months)

My responsibilities include advise in legal cases and international contracts and editing them.

Goldiran Customers Company

Executive Director

April 2009 - March 2015 (6 years)

Iran - Zanzan branch

Education

Islamic Azad University, South Tehran Branch

Doctor of Philosophy - PhD, Private Law · (2020 - 2024)

University of Tehran

Post Graduate Course, Oil & Gas Law & contracts · (2014 - 2014)

Qom University

Master of Arts (M.A.), Law · (2010 - 2013)

Zanzan Azad University

Bachelor's degree, Law · (2005 - 2009)

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English Language and Literature, General